

EXHIBIT A
Project No. 19-I-3103

Project Description: The Town of Enfield will replace 6,325 linear feet of water lines, 14 fire hydrants, 19 MJ connections with tapping sleeve, gate valve, 80 service connections and related items. The work will be performed on Park Drive, North Nustreet, West Franklin, Bond, Church, and Weeks Streets. The low-to-moderate income percentage of the project area is 77.10 percent, and the poverty level for the entire town is 41.7 percent.

Changes to this project description must be requested in writing, and formalized in an amendment to this grant agreement, prior to any action taken by the grantee.

Conditions: The following schedule must be followed, or funds will be forfeited. Times indicated for each activity are considered to be maximum times allowable.

Milestones	Date
Attendance at the Compliance Workshop – <i>only need to attend one</i>	June 16 and 25, 2020
Attendance at the ERR/EID Workshop – <i>only need to attend one</i>	June 17 and 26, 2020
Contract with DWI Executed	June 18, 2020
Engineering Report Submitted	September 18, 2020
Environmental Document and Request for Release of Funds Submitted	February 18, 2021
Funding Approval Conditions Submitted	February 18, 2021
Engineering Report Approved	February 18, 2021
Environmental Document and Request for Release of Funds Approved	March 5, 2021
Bid and Design Package Submitted	August 18, 2021
Bid and Design Package Approved	December 17, 2021
Submit Bid Information (Itemized Bid Tabulation, etc.)	April 14, 2022
Execute Construction Contracts	June 3, 2022
Compliance Plans	Date
Adopted Equal Opportunity and Procurement Plans	October 19, 2020
Adopted Section 3 Plan (Local Economic Benefit for Low and Very Low-Income Persons)	October 19, 2020
Adopted Language Access Plan	October 19, 2020
Section 504 Self-Evaluation and Adopted Grievance Procedures	October 19, 2020
Adopted Residential Anti-Displacement and Relocation Assistance Plan	October 19, 2020
Adopted Citizen Participation plan	October 19, 2020
Excessive Force Provision	October 19, 2020
Adopted Assessment of Fair Housing	March 22, 2021

The Honorable Wayne Anderson, Mayor
Town of Enfield
April 1, 2020
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In addition, two copies of the Grant Contract are enclosed. **No funds may be obligated or expended in any project activity until the Grantee and Grantor signs and dates the Grant Contract. It is highly recommended to have the Town's Attorney review the Grant Contract prior to signature.** Please sign one and return it to the Division of Water Infrastructure, 1633 Mail Service Center, Raleigh, NC 27699-1633, attention: Julie Cubeta and keep one copy for the Town's file.

As mentioned in your award letter, you may begin your procurement of grant administrator and the engineering firm that will work on your project. These entities must be procured using our CDBG-I program procurement policy and our Procurement Guidelines that were included in your award letter package. These documents can also be found on our website at <https://deq.nc.gov/about/divisions/water-infrastructure/i-have-funding/cdbg-i-compliance-and-reporting-information#procurement>

We look forward to working with you on this important project. Please call Julie Haigler Cubeta at (919)707-9189 if you have any questions.

Sincerely,



Kim H. Colson, P.E., Director
Division of Water Infrastructure

Attachments

cc: Cassandra Dolberry, Town Clerk
Joe Dooley, Upper Coastal Plain COG
Julie Haigler Cubeta, CDBG-I
Stephanie Morris, CDBG-I
CDBG-Infrastructure file (General File)