



**TOWN OF ENFIELD
NORTH CAROLINA**

**ADOPTED
ANNUAL BUDGET**

FY 2016 – 2017

TOWN OF ENFIELD, NORTH CAROLINA

ANNUAL BUDGET

2016-2017

**Barbara Simmons
Mayor**

BOARD OF COMMISSIONERS

**Tracey Joyner
Bud Albert Whitaker
Therman Hunter
Kent Holmes
Earl Harvey**

**Kris Gardner
Town Attorney**

**Clyde "Butch" Spence – *Electric Services Supervisor*
M'Bechi Davis-*Chief of Police*
Patricia Whitaker – *Finance Officer*
Jannie Burnette – *Town Clerk*
Ronald D. Locke – *Code Enforcement Officer*
Melanie Jones – *Parks & Recreation Director*
Raymond Eakes – *Public Works Director***

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INTRODUCTION

The budget document is the annual financial plan for Town operations for the period covering one fiscal year, July 1 – June 30. This plan describes sources of revenues and how funds will be spent during the year.

The Annual Budget has four basic functions. First, it expresses the policy of the Town Board. Through the budget, the Board of Commissioners exercises its authority to increase services in some areas of Town operations and decrease them in others. As a part of the budget review process, the Board of Commissioners determines the tax rate for each fiscal year. Other fees such as water and sewer rates, electrical rates, collection fees, may be reviewed and adjusted if necessary. At that time, the Board also makes whatever salary modifications are deemed to be appropriate.

Secondly, the budget process is a management and planning tool. The budget and subsequent accounting reports, allow managers to isolate potential problems and ensures that Town resources are used effectively and efficiently. The process of preparing the budget provides the opportunity for managers to evaluate their operations and to formulate goals and objectives for the upcoming year. The budget system also provides a means of monitoring progress toward those goals throughout the year.

Thirdly, the Annual Budget is a means of communicating to the citizens of Enfield and others how public funds are spent. The budget is a tangible expression of the Town Board's policy direction. To citizens, the budget is a symbol of the policy of the Town Board and the actions of the Town Administration.

Finally, the budget is the foundation for the proper accounting of Town funds. It expresses in financial terms the goals and plans of the Board of Commissioners. The types and amounts of authorized expenditures and the means for financing them are set forth in the budget. Once the budget is recorded in the accounting system, it serves as a control device to keep spending within authorized limits.

Organization of the Budget Document

The Letter of Transmittal is the first section of the budget document. This section provides the reader with a message from the Board expressing its goals and strategies that will be employed during the upcoming fiscal year. The second section is Budget Summaries that gives the reader an overview of the adopted budget. The annual budget of the Town is grouped into different funds as a means of reporting and accounting for all financial transactions. The various types of funds and the revenue sources supporting each fund are provided in each fund section of this budget. Within each fund is in one or more departments of the Town. Town departments are comprised of one or more divisions.

Adherence to State Statutes

The General Statutes of North Carolina require that the Town adopt an annual balanced budget. The annual budget is prepared using the modified accrual basis of accounting. This basis of accounting recognizes revenues either when they are received in cash (such as licenses or fines) or when the collection of the amounts can be reasonably received in the near future (such as property

taxes). Expenditures in a modified accrual system are generally recognized in the period in which goods or services are received or when a liability is incurred. The appropriations in the budget ordinance for the various operating funds are on a functional basis.



June 20, 2016

Honorable Mayor Barbara Simmons
Board of Commissioners
Town of Enfield
121 SE. Railroad Street
Enfield NC 27823

Re: Budget Message

Dear Mayor Simmons and Commissioners:

I am pleased to submit the Proposed Budget for fiscal year 2016-2017 for your review. The proposed budget is balanced with no increase to the property tax rate, 0.838. The total of all appropriations in this budget is \$7,340,394.

The budget process is a time for the Board to refocus its vision for the community, and to evaluate a plan of service and the financing package that facilitates the fulfillment of that vision. More so than ever before, the Board has tried to focus on the task and to bring forward a plan that more clearly reflects the priorities of the Board and the citizens. Through the proposed budget, the Town will continue to provide basic Town services at the current level.

PLAN OF SERVICE

The proposed budget was developed while continuing to look to the future. Through financial projections, the Board was presented with the outlook of revenues and expenditures. Based upon these projections, the Board acknowledged potential shortfalls in the future. To better prepare for the future, the Board not only utilized each departments participation in developing this budget, the Board also openly discussed the current and future service levels along with needing to identify and obtain new funding resources.

COMPENSATION

In order to retain the present work force and continue to provide a minimal level of service, the choice was whether to reduce the work force, adjust rates, decrease expenditures or identify new sources of revenue. A reduction in staff would mean that some services would be discontinued. The Board agreed to keep the present work force.

FINANCIAL PLAN

Having discussed the task the Board has undertaken, we would like to focus your attention on the recommended tax and fee rates.

Property Tax Rate

The adopted FY 2016-2017 budget remained the same \$.838/\$100.

Garbage Rates

The garbage rates will remain the same at \$16.00 for residential and \$26.00 for commercial.

Electric Rates

There will be no additional increases to the electrical rates in the upcoming budget year. The basic charge for residential electrical services is \$14.69 and the cost per kWh will be 13.8690¢.

Water and Sewer Rates

The Water Availability Fee will remain at \$21.00. The per-thousand rate will be \$2.50 for residential and \$2.82 for commercial.

The Sewer Availability Fee will remain at \$26.86. The per-thousand rate will be \$2.84. All out of town usage is doubled.

Security Deposit

The security deposit will remain at \$300.00. Of this cost, \$200.00 is for electrical services, \$50.00 for water services and \$50.00 for sewer services. The board approved to credit the customer's utility account with the amount of the deposit after two years of good credit.

Other Rates and Fees

A review of the current rate and fee schedule prompted the need for the implementation of the following rate and fee changes: Meter Testing Fee \$20.00, Meter Tampering Fee \$250.00, New Cemetery Plot Fee \$800.00 per grave, Opening and closing Cemetery Plots \$500, Minimum Housing Code \$50.00.

SOUND FINANCIAL PRACTICE

Why is the level of undesignated Fund Balance important to the Town?

It is important to maintain an undesignated fund balance in the major operating funds at a level that would be sufficient to provide financial cushion in the event of unanticipated events, such as a loss or major reduction of a revenue source, a sudden economic downturn, or natural disasters. Due to the nature of the area in which we live, we already know that natural disasters are coming more frequent. Likewise, based upon revenue and expenditures forecasts, we know that we need to be better prepared.

FUTURE CHALLENGE

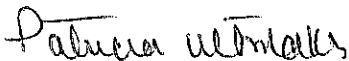
The Town will continue to be challenged to provide quality services in the future, and, to do so in a manner that will be seen as efficient by Town residents. A significant challenge to the Town in the next fiscal year will be to identify additional levels of funding to help alleviate potential shortfalls in the future.

CONCLUSION

In closing, I would like to express my sincere appreciation to the Department Heads, all Town employees who are working together to meet the demanding needs of providing Town Services to our Community. This has not been an easy process and we appreciate the competent and professional manner in which it has been carried out.

Finally, it is a pleasure to serve this community.

Sincerely,



Patricia Whitaker
Finance Officer

REVENUES

Revenue Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Prior Year Actual	Current Budget		Revenue to Date		Estimated Entire Year	Dept Head Request	Manager Recommends	Board Approval
				14-15	15-16	15-16	15-16				
10-300-302002		TAXES AD VALOREM YEAR 2002	162	0	106						
10-300-302003		TAXES AD VALOREM YEAR 2003	0	0	135	232					
10-300-302004		TAXES AD VALOREM YEAR 2004	0	0	163	135					
10-300-302005		TAXES AD VALOREM YEAR 2005	0	0	48						
10-300-302006		TAXES AD VALOREM YEAR 2006	107	50	156						
10-300-302007		TAXES AD VALOREM YEAR 2007	0	0	610	872					
10-300-302008		TAXES AD VALOREM YEAR 2008	3	0	123	41					
10-300-302009		TAXES AD VALOREM YEAR 2009	590	500	144	32		500	500	500	500
10-300-302010		TAXES AD VALOREM YEAR 2010	616	1,000	356	396		500	500	500	500
10-300-302011		TAXES AD VALOREM YEAR 2011	3,148	2,500	973	505		1,500	1,500	1,500	1,500
10-300-302012		TAXES AD VALOREM YEAR 2012	1,674	2,500	1,827	2,157		1,500	1,500	1,500	1,500
10-300-302013		TAXES AD VALOREM YEAR 2013	12,061	15,000	2,209	3,144		10,000	10,000	10,000	10,000
10-300-302014		TAXES AD VALOREM YEAR 2014	454,901	25,000	17,113	21,373		20,000	20,000	20,000	20,000
10-300-302015		TAXES AD VALOREM YEAR 2015	0	450,000	449,793	395,434		25,000	25,000	25,000	25,000
10-300-302016		TAXES AD VALOREM YEAR 2016	0	0				450,000	450,000	450,000	450,000
10-300-332002		TAX INTEREST 2002	291	0	14						
10-300-332003		TAX INTEREST 2003	0	0	318	245					
10-300-332004		TAX INTEREST 2004	3	0	158	241					
10-300-332005		TAX INTEREST 2005	7	0	42						
10-300-332006		TAX INTEREST 2006	82	0	132						

Revenue Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Description	Prior Year Actual		Current Budget		Revenue to Date		Estimated Entire Year		Dept Head Request	Manager Recommends	Board Approval
				14-15	15-16	15-16	15-16	15-16	15-16	16-17	16-17			
10-300-332007			TAX INTEREST 2007	0	0	444	633							
10-300-332008			TAX INTEREST 2008	2	0	473	115							
10-300-332009			TAX INTEREST 2009	244	0	77	8					100	100	100
10-300-332010			TAX INTEREST 2010	340	0	81	35					150	150	150
10-300-332011			TAX INTEREST 2011	562	350	706	274					250	250	250
10-300-332012			TAX INTEREST 2012	360	350	515	449					250	250	250
10-300-332013			TAX INTEREST 2013	964	1,000	353	451					800	800	800
10-300-332014			TAX INTEREST 2014	2,800	1,500	1,358	1,295					1,000	1,000	1,000
10-300-332015			TAX INTEREST 2015	0	2,500	2,092						1,500	1,500	1,500
10-300-332016			TAX INTEREST 2016	0	0							2,500	2,500	2,500
10-300-342004			MOTOR VEHICLE DECALS 2004	3	0	3	5							
10-300-342005			MOTOR VEHICLE DECALS 2005	6	0	3	5							
10-300-342006			MOTOR VEHICLE DECALS 2006	0	0	12	15							
10-300-342007			MOTOR VEHICLE DECALS 2007	3	0	7	5							
10-300-342008			MOTOR VEHICLE DECALS 2008	13	0	9	10							
10-300-342009			MOTOR VEHICLE DECALS 2009	13	0	3								
10-300-342010			MOTOR VEHICLE DECALS 2010	20	0									
10-300-342011			MOTOR VEHICLE DECALS 2011	14	0	6	5							
10-300-342012			MOTOR VEHICLE DECALS 2012	19	50	13	17							
10-300-342013			MOTOR VEHICLE DECALS 2013	110	150	13	9					100	100	100

Revenue Budget Worksheet

7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Description	Prior Year Actual		Current Budget		Revenue to Date		Estimated Entire Year	Dept Head Request	Manager Recommendations	Board Approval
				14-15	15-16	15-16	15-16	16-17	16-17				
10-300-372008			MOTOR VEHICLE TAXES YEAR 2008	72	0	37	53						
10-300-372009			MOTOR VEHICLE TAXES YEAR 2009	101	0	35	50						
10-300-372010			MOTOR VEHICLE TAXES YEAR 2010	93	50		50						
10-300-372011			MOTOR VEHICLE TAXES YEAR 2011	105	150	50	6						
10-300-372012			MOTOR VEHICLE TAXES 2012	132	200	132	154						
10-300-372013			MOTOR VEHICLE TAXES YEAR 2013	1,528	200	214	75						
10-300-372014			MOTOR VEHICLE TAXES YEAR 2014	34,886	5,000		1,500						
10-300-372015			MOTOR VEHICLE TAXES YEAR 2015	31,981	10,000	45,286	66,728						
10-300-372016			MOTOR VEHICLE TAXES YEAR 2016	0	45,000	27,923	45,000						
10-300-372017			MOTOR VEHICLE TAXES YEAR 2017	0	0		20,000						
10-300-380000			PRIVILEGE LICENSES	21,829	0	15	26						
10-300-380001			INTEREST ON INVESTMENT	945	500	2,597	2,005						
10-300-380002			FACILITIES RENTAL	4,963	2,500	4,151	3,549						
10-300-380005			MISCELLANEOUS REVENUE	5,132	3,000	6,040	7,884						
10-300-380006			SPECIAL FUNDS POLICE DEPT	0	0								
10-300-380012			P&R MEMBERSHIP FEES	3,430	1,500	3,141	3,514						
10-300-380015			MOWING & GRADING	3,150	1,500	15	9						
10-300-380016			UTILITIES FRANCHISE TAX	93,774	60,000	73,892	40,524						
10-300-380018			SALES TAX ON VIDEO PROGRAMMING	14,480	13,500	10,220	6,235						
10-300-380019			BEER & WINE TAX	12,038	11,000	11,024	11,000						

Revenue Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Prior Year Actual	Current Budget	Revenue to Date	Estimated Entire	Dept Head	Manager	Board Approval
			14-15	15-16	15-16	Year	Request	Recommends	16-17
10-300-380076		DEMOLITION & CLEARANCE REVENUE	1,373	0	90	103			
10-300-380088		SOLID WASTE DISPOSAL TAX	1,611	1,600	1,596	1,340	1,600	1,600	1,600
10-300-380091		P&R GRANT FUNDS & CONTRIBUTIONS	200	0	500	857			
10-300-380103		FEMA 2011/GENERATOR GRANT	159,782	0					
10-300-380108		GCC POLICE SERVICES ENHANCEMENT	72,047	0					
10-300-380109		LOAN PROCEEDS	204,390	0					
TOTAL		GENERAL FUND	2,157,124	1,944,665	1,569,211	1,325,456	2,036,019	2,036,019	2,036,019

Revenue Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	Prior Year Actual 14-15	Current Budget 15-16	Revenue to Date 15-16	Estimated Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
30	WATER FUND						
30-300-371000	467,522	450,000	400,310	380,439	467,000	467,000	467,000
30-300-372002	0	0	239				
30-300-373000	400	2,500	2,500	4,286			
TOTAL	467,922	452,500	403,049	384,725	467,000	467,000	467,000

Revenue Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	31	ELECTRIC DEPARTMENT	Prior Year Actual	Current Budget	Revenue to Date	Estimated Entire	Dept Head	Manager	Board Approval
			14-15	15-16	15-16	Year	Request	Recommends	16-17
31-300-371000		CHARGES FOR UTILITIES	4,177,191	4,050,000	3,675,674	3,555,029	4,177,000	4,177,000	4,177,000
31-300-374000		LATE FEES AND CHARGES	80,605	80,000	69,865	63,866	80,600	80,600	80,600
31-300-375000		RECONNECTION FEES	0	0	50				
31-300-377000		POLE SALE & RENT	11,465	11,340	11,550	19,800	11,550	11,550	11,550
31-300-380001		INTEREST ON INVESTMENT	11,461	8,200	7,912	5,763	8,200	8,200	8,200
31-300-380005		MISCELLANEOUS REVENUE	8,409	106,227	103,709	177,446	2,500	2,500	2,500
31-300-380063		RETURN CHECK FEE	525	700	450	514	525	525	525
		TOTAL ELECTRIC DEPARTMENT	4,289,656	4,256,467	3,869,210	3,822,418	4,280,375	4,280,375	4,280,375

Revenue Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	32	SEWER FUND	Prior Year Actual	Current Budget	Revenue to Date	Estimated Entire	Dept Head	Manager	Board Approval
			14-15	15-16	15-16	Year	Request	Recommends	16-17
32-300-371000		CHARGES FOR UTILITIES	557,028	548,450	479,525	457,227	557,000	557,000	557,000
32-300-373000		TAPS & CONNECTIONS	0	200					
		TOTAL SEWER FUND	557,028	548,650	479,525	457,227	557,000	557,000	557,000
		GRAND TOTAL	7,471,730	7,202,282	6,320,995	5,989,826	7,340,394	7,340,394	7,340,394

EXPENDITURES

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
	10-410	GOVERNING BODY							
400003		SALARIES & WAGES (PART TIME)	21,000	21,000	100.00 %	21,000	21,000	21,000	21,000
400005		FICA	1,670	1,607	96.23 %	1,670	1,670	1,670	1,670
400011		TELEPHONE & POSTAGE	1,500	1,496	99.73 %	2,030	1,680	1,680	1,680
400014		TRAVEL & TRAINING	5,863	5,863	100.00 %	8,815	6,500	7,000	7,000
400024		ELECTION EXPENSE	1,015	1,000	98.52 %				
400026		ADVERTISING	0	0	0.00 %		500	250	250
400033		DEPARTMENTAL SUPPLIES	3,438	3,191	92.82 %	3,867	3,500	3,500	3,500
400045		CONTRACTED SERVICES	7,512	7,508	99.95 %	6,436	7,600	7,600	7,600
400053		DUES & SUBSCRIPTIONS	3,122	3,122	100.00 %	4,956	3,000	3,000	3,000
400054		INSURANCE & BONDS	3,600	3,600	100.00 %	6,171	3,600	3,600	3,600
400065		WORKERS COMPENSATION INSURANCE	1,000	1,000	100.00 %	1,714	1,000	1,000	1,000
		TOTAL GOVERNING BODY	49,720	49,387	99.33 %	56,659	50,050	50,300	50,300

Expenditure Budget Worksheet

7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/ Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
	10-440	ADMINISTRATION							
400002		SALARIES & WAGES (FULL TIME)	84,927	75,146	88.48 %	73,324	88,000	88,000	88,000
400005		FICA	6,800	5,857	86.13 %	5,751	6,800	6,780	6,780
400006		GROUP INSURANCE	13,150	12,938	98.39 %	12,157	15,138	11,358	11,358
400007		RETIREMENT	5,010	4,916	98.12 %	4,575	5,118	5,248	5,248
400009		OVERTIME	1,550	1,414	91.23 %	1,844	1,400	1,400	1,400
400010		PROFESSIONAL SERVICES	19,000	19,000	100.00 %	32,571	20,000	20,000	20,000
400011		TELEPHONE & POSTAGE	3,973	3,961	99.70 %	2,754	3,900	3,900	3,900
400012		PRE & POST HIRE MEDICAL EXAMS	0	0	0.00 %		150	150	150
400013		UTILITIES	15,000	14,224	94.83 %	14,455	15,000	15,000	15,000
400014		TRAVEL & TRAINING	7,500	6,627	88.36 %	7,627	7,000	7,000	7,000
400015		MAINT & REPAIRS BUILDING	2,000	1,950	97.50 %	2,572	2,000	2,000	2,000
400016		MAINT & REPAIRS EQUIPMENT	1,000	991	99.10 %	1,699	1,000	1,000	1,000
400017		MAINT & REPAIRS VEHICLE	1,000	376	37.60 %	644	1,000	1,000	1,000
400026		ADVERTISING	450	58	12.89 %		500	500	500
400031		AUTOMOTIVE SUPPLIES	200	0	0.00 %		200	200	200
400033		DEPARTMENTAL SUPPLIES	10,973	7,827	71.33 %	4,659	10,900	10,900	10,900
400045		CONTRACTED SERVICES	1,900	1,544	81.26 %	1,407	1,500	1,620	1,620
400052		LOAN PAYMENT	56,670	56,667	99.99 %	48,571	56,670	56,670	56,670
400053		DUES & SUBSCRIPTIONS	4,200	4,005	95.36 %	6,780	4,700	4,552	4,552
400054		INSURANCE & BONDS	4,600	4,600	100.00 %	7,886	6,400	6,400	6,400

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
	10-440	ADMINISTRATION							
400055		EQUIPMENT LEASE	10,200	5,949	58.32 %	5,264	10,200	10,200	10,200
400059		CUSTODIAL SUPPLIES	2,100	1,941	92.43 %	1,955	2,100	2,100	2,100
400065		WORKERS COMPENSATION INSURANCE	1,000	0	0.00 %	4,286	2,000	2,000	2,000
400067		CHRISTMAS PARADE	500	500	100.00 %	857	500	500	500
400068		TAX COLLECTION FEE	12,000	9,624	80.20 %	8,572	12,000	12,000	12,000
400070		TAX COLLECTIONS REFUNDS	500	0	0.00 %		500	250	250
400071		TAX COLLECTIONS STATE INTEREST	350	0	0.00 %		500	250	250
400105		NOTES INTEREST EXPENSE	18,840	18,809	99.84 %	16,636	18,000	18,000	18,000
400116		PEANUT FESTIVAL	2,000	2,000	100.00 %	3,429	2,000	2,000	2,000
400123		DONATIONS	50	50	100.00 %				
		TOTAL ADMINISTRATION	287,443	260,974	90.79 %	270,275	295,176	290,978	290,978

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/ Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
	10-450	JOB SHARE							
400011		TELEPHONE & POSTAGE	2,500	2,284	91.36 %	1,955	2,500	2,500	2,500
400013		UTILITIES	3,500	0	0.00 %		3,500	3,500	3,500
400015		MAINT & REPAIRS BUILDING	500	392	78.40 %	372	500	500	500
400054		INSURANCE & BONDS	1,500	1,500	100.00 %	2,571	1,500	1,500	1,500
400055		EQUIPMENT LEASE	2,000	1,480	74.00 %	1,386			
		TOTAL JOB SHARE	10,000	5,656	56.56 %	6,284	8,000	8,000	8,000

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
10							
	GENERAL FUND						
10-470							
	LEGAL DEPARTMENT						
400010	22,000	20,543	93.38 %	20,953	22,000	22,000	22,000
	PROFESSIONAL SERVICES						
	22,000	20,543	93.38 %	20,953	22,000	22,000	22,000
	TOTAL LEGAL DEPARTMENT						

Expenditure Budget Worksheet

7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Reccomends 16-17	Board Approval 16-17
	10-510	POLICE DEPARTMENT							
400002		SALARIES & WAGES (FULL TIME)	315,278	271,068	85.98 %	249,932	426,483	424,979	424,979
400003		SALARIES & WAGES (PART TIME)	16,622	12,805	77.04 %	12,306	18,105	18,105	18,105
400004		SALARIES & WAGES (PT POOL)	34,793	34,523	99.22 %	31,527	25,619	29,433	29,433
400005		FICA	35,000	26,556	75.87 %	25,291	35,971	36,148	36,148
400006		GROUP INSURANCE	95,834	59,497	62.08 %	54,603	130,915	98,069	98,069
400007		RETIREMENT	28,323	18,541	65.46 %	17,909	35,947	36,197	36,197
400008		401K CONTRIBUTIONS	17,675	11,556	65.38 %	11,209	21,131	21,246	21,246
400009		OVERTIME	11,500	6,737	58.58 %	11,549	11,500	5,000	5,000
400010		PROFESSIONAL SERVICES	0	0	0.00 %				
400011		TELEPHONE & POSTAGE	11,570	11,562	99.93 %	9,462	11,000	10,072	10,072
400012		PRE & POST HIRE MEDICAL EXAMS	3,445	3,189	92.57 %	3,945	2,500	2,500	2,500
400013		UTILITIES	11,000	9,661	87.83 %	9,813	11,000	11,000	11,000
400014		TRAVEL & TRAINING	4,430	4,043	91.26 %	3,390	4,500	2,500	2,500
400015		MAINT & REPAIRS BUILDING	7,000	1,025	14.64 %	1,401	7,000	3,000	3,000
400016		MAINT & REPAIRS EQUIPMENT	2,000	828	41.40 %	489	2,000	2,000	2,000
400017		MAINT & REPAIRS VEHICLE	18,500	18,077	97.71 %	19,582	15,000	15,000	15,000
400031		AUTOMOTIVE SUPPLIES	27,430	15,691	57.20 %	15,398	32,000	32,000	32,000
400033		DEPARTMENTAL SUPPLIES	22,500	21,350	94.89 %	23,149	18,500	15,000	15,000
400036		UNIFORMS	12,500	9,967	79.74 %	13,422	11,000	11,000	11,000
400042		NON-CAPITAL ASSETS	0	0	0.00 %				

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
	10-510	POLICE DEPARTMENT							
400045		CONTRACTED SERVICES	22,300	17,153	76.92 %	18,263	18,000	15,000	15,000
400052		LOAN PAYMENT	49,899	44,000	88.18 %	75,429	49,899	49,899	49,899
400053		DUES & SUBSCRIPTIONS	500	350	70.00 %	257	500	500	500
400054		INSURANCE & BONDS	18,000	15,119	83.99 %	25,714	40,000	35,000	35,000
400055		EQUIPMENT LEASE	3,500	2,420	69.14 %	2,332	3,500	3,000	3,000
400057		MISCELLANEOUS	135	135	100.00 %				
400059		CUSTODIAL SUPPLIES	1,500	1,500	100.00 %	1,448	1,500	1,500	1,500
400061		SPECIAL FUNDS	500	500	100.00 %		1,500	1,500	1,500
400063		E911 CENTRAL COMMUNICATIONS	32,274	32,274	100.00 %	41,495	44,000	44,000	44,000
400065		WORKERS COMPENSATION INSURANCE	2,500	2,500	100.00 %	8,571	5,000	5,000	5,000
400074		CAPITAL OUTLAY EQUIPMENT	0	0	0.00 %				
400075		CAPITAL OUTLAY VEHICLE	7,425	7,425	100.00 %				
400105		NOTES INTEREST EXPENSE	3,300	3,255	98.64 %	5,581	3,300	3,300	3,300
400128		PACE PROGRAM EXPENDITURES	3,000	2,853	95.10 %	4,890	3,000	3,000	3,000
		TOTAL POLICE DEPARTMENT	820,233	666,160	81.22 %	698,357	990,370	934,948	934,948

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Reccomends 16-17	Board Approval 16-17
	10-530	FIRE DEPARTMENT							
400038		CONTRIBUTION TO FIRE DEPT.	87,000	87,000	100.00 %	111,857	87,000	87,000	87,000
		TOTAL FIRE DEPARTMENT	87,000	87,000	100.00 %	111,857	87,000	87,000	87,000

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
		10-560							
		PUBLIC WORKS							
400002		SALARIES & WAGES (FULL TIME)	71,732	66,051	92.08 %	62,999	80,649	80,649	80,649
400003		SALARIES & WAGES (PART TIME)	11,850	10,817	91.28 %	9,740	12,079	12,079	12,079
400005		FICA	7,500	5,932	79.09 %	5,798	7,094	7,094	7,094
400006		GROUP INSURANCE	25,908	19,236	74.25 %	18,802	29,875	22,312	22,312
400007		RETIREMENT	6,000	4,501	75.02 %	4,395	5,863	6,025	6,025
400009		OVERTIME	3,000	2,313	77.10 %	3,051	3,000	3,000	3,000
400011		TELEPHONE & POSTAGE	5,022	5,010	99.76 %	4,239	4,500	4,500	4,500
400012		PRE & POST HIRE MEDICAL EXAMS	300	281	93.67 %	482	300	300	300
400013		UTILITIES	8,500	8,375	98.53 %	7,361	8,500	8,500	8,500
400014		TRAVEL & TRAINING	1,500	1,139	75.93 %	354	1,500	500	500
400015		MAINT & REPAIRS BUILDING	9,000	8,896	98.84 %	257	12,500	2,500	2,500
400016		MAINT & REPAIRS EQUIPMENT	28,500	28,414	99.70 %	10,279	18,146	3,000	3,000
400017		MAINT & REPAIRS VEHICLE	10,500	10,228	97.41 %	15,847	11,000	11,000	11,000
400021		MAINT & REPAIRS WASTE YARI	500	0	0.00 %		1,000	1,000	1,000
400026		ADVERTISING	850	844	99.29 %	1,446	850	688	688
400031		AUTOMOTIVE SUPPLIES	26,000	18,675	71.83 %	19,602	30,000	21,000	21,000
400033		DEPARTMENTAL SUPPLIES	21,000	20,476	97.50 %	19,152	16,500	16,500	16,500
400036		UNIFORMS	500	500	100.00 %	857	1,000	1,000	1,000
400042		NON-CAPITAL ASSETS	4,000	4,000	100.00 %		25,000	13,582	13,582
400045		CONTRACTED SERVICES	4,780	3,213	67.22 %	3,394	5,000	5,000	5,000

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/ Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recomends 16-17	Board Approval 16-17
	10-560	PUBLIC WORKS							
400047		LANDFILL CHARGES	34,500	33,380	96.75 %	30,281	32,000	32,000	32,000
400049		SOLID WASTE DUMPSTER	34,000	32,872	96.68 %	39,785	34,000	34,000	34,000
400052		LOAN PAYMENT	38,610	38,609	100.00 %	66,187	38,610	38,610	38,610
400054		INSURANCE & BONDS	7,000	7,000	100.00 %	12,000	14,000	9,666	9,666
400062		CEMETERY MAINT & SUPPLIES	5,225	5,161	98.78 %	7,160	200	200	200
400065		WORKERS COMPENSATION INSURANCE	2,000	2,000	100.00 %	3,429	5,000	5,000	5,000
400074		CAPITAL OUTLAY EQUIPME	0	0	0.00 %				
400075		CAPITAL OUTLAY VEHICL	0	0	0.00 %				
400078		CAPITAL OUTLAY LANE	0	0	0.00 %				
400100		NC DOT RAILROAD CROSSING MAINTENANCE	6,894	6,894	100.00 %		7,000	7,000	7,000
400105		NOTES INTEREST EXPENSE	4,013	4,013	100.00 %	6,879	4,000	4,000	4,000
400300		GENERATOR GRANT	0	0	0.00 %				
		TOTAL PUBLIC WORKS	379,184	348,830	91.99 %	353,776	409,166	350,705	350,705

Expenditure Budget Worksheet

7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/ Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
	10-580	POWELL BILL							
400010		PROFESSIONAL SERVICES	1,000	366	36.60 %	627	1,000	1,000	1,000
400016		MAINT & REPAIRS EQUIPMENT	10,000	0	0.00 %		10,000	10,000	10,000
400017		MAINT & REPAIRS VEHICLE	2,500	0	0.00 %		2,500	2,500	2,500
400025		MAINT & REPAIRS SIDEWALK	2,500	0	0.00 %		2,500	2,500	2,500
400031		AUTOMOTIVE SUPPLIES	8,000	0	0.00 %		8,000	8,000	8,000
400033		DEPARTMENTAL SUPPLIES	5,000	549	10.98 %	842	5,000	5,000	5,000
400107		POWELL BILL SUPPLIES	5,000	1,839	36.78 %	3,153	5,000	5,000	5,000
400108		POWELL BILL-STREET RESURFACING	100,000	39,657	39.66 %	46,573	100,000	100,900	100,900
400109		POWELL BILL-OTHER SERVICES	2,000	442	22.10 %	758	2,000	2,000	2,000
		TOTAL POWELL BILL	136,000	42,853	31.51 %	51,953	136,000	136,900	136,900

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
	10-585	PLANNING AND ZONING							
400003		SALARIES & WAGES (PART TIME)	28,357	28,337	99.93 %	26,274	33,271	28,967	28,967
400005		FICA	2,182	2,168	99.36 %	2,010	2,557	2,216	2,216
400006		GROUP INSURANCE	630	514	81.59 %	475	788	643	643
400007		RETIREMENT	2,054	1,947	94.79 %	1,805	2,429	2,164	2,164
400011		TELEPHONE & POSTAGE	730	720	98.63 %	618	700	700	700
400014		TRAVEL & TRAINING	1,500	1,366	91.07 %	1,230	1,500	1,500	1,500
400033		DEPARTMENTAL SUPPLIES	4,500	4,208	93.51 %	2,026	4,000	4,000	4,000
400044		BUILDING DEMOLITION	13,970	5,600	40.09 %		16,500	14,500	14,500
400053		DUES & SUBSCRIPTIONS	80	165	206.25 %	283	200	142	142
400054		INSURANCE & BONDS	500	500	100.00 %	857	500	500	500
400065		WORKERS COMPENSATION INSURANCE	1,000	1,000	100.00 %	1,714	1,000	1,000	1,000
400073		BUILDING INSPECTION FEES	4,500	3,405	75.67 %	1,029	2,500	2,500	2,500
400118		FACADE GRANT PROGRAM	3,000	0	0.00 %		3,000	3,000	3,000
		TOTAL PLANNING AND ZONING	63,003	49,930	79.25 %	38,321	68,945	61,832	61,832

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund#	10	GENERAL FUND	Amended Budget 15-16	Expended/ Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request		Manager Recomends 16-17	Board Approval 16-17
							16-17	16-17		
		10-620								
		RECREATION DEPARTMENT								
400003		SALARIES & WAGES (PART TIME)	27,294	19,859	72.76 %	21,083	28,194	28,638	28,638	28,638
400005		FICA	2,119	1,519	71.68 %	1,613	2,157	2,200	2,200	2,200
400011		TELEPHONE & POSTAGE	3,000	2,946	98.20 %	2,456	2,600	2,600	2,600	2,600
400012		PRE & POST HIRE MEDICAL EXAMS	250	76	30.40 %	129	150	150	150	150
400013		UTILITIES	19,434	16,265	83.69 %	14,733	19,000	19,000	19,000	19,000
400014		TRAVEL & TRAINING	500	146	29.20 %	156	300	300	300	300
400015		MAINT & REPAIRS BUILDING	1,500	1,316	87.73 %	1,347	1,500	1,500	1,500	1,500
400016		MAINT & REPAIRS EQUIPMENT	500	94	18.80 %		500	500	500	500
400017		MAINT & REPAIRS VEHICLE	250	193	77.20 %	129	250	250	250	250
400022		MAINT & REPAIRS PARK FACILITIES/GROUNDS	1,000	439	43.90 %	239	1,000	1,000	1,000	1,000
400026		ADVERTISING	150	0	0.00 %		150	150	150	150
400031		AUTOMOTIVE SUPPLIES	300	0	0.00 %		100	100	100	100
400033		DEPARTMENTAL SUPPLIES	5,000	4,178	83.56 %	5,100	3,550	3,550	3,550	3,550
400036		UNIFORMS	250	142	56.80 %	243	200	200	200	200
400045		CONTRACTED SERVICES	1,000	1,000	100.00 %	1,714	1,000	1,000	1,000	1,000
400052		LOAN PAYMENT	5,435	5,434	99.98 %	9,316	5,434	5,434	5,434	5,434
400054		INSURANCE & BONDS	1,500	1,500	100.00 %	2,571	1,500	1,500	1,500	1,500
400055		EQUIPMENT LEASE	0	0	0.00 %		2,000	2,000	2,000	2,000
400059		CUSTODIAL SUPPLIES	1,400	1,301	92.93 %	774	1,000	1,000	1,000	1,000
400064		RECREATION PROGRAMS	2,500	2,462	98.48 %	3,951	4,200	4,200	4,200	4,200

Expenditure Budget Worksheet

7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Reccomends 16-17	Board Approval 16-17
	10-620	RECREATION DEPARTMENT							
400065		WORKERS COMPENSATION INSURANCE	400	336	84.00 %	576	800	800	800
400075		CAPITAL OUTLAY VEHICLE	0	0	0.00 %				
400157		TRANS OUT-NC PARTF GRANT	9,300	9,300	100.00 %		10,284	10,284	10,284
400204		KABOOM	0	0	0.00 %				
		TOTAL RECREATION DEPARTMENT	83,082	68,506	82.46 %	66,130	85,869	86,356	86,356

Expenditure Budget Worksheet

7/1/2016 Through 6/30/2017

Fund #	10	GENERAL FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Reccomends 16-17	Board Approval 16-17
	10-630	LIBRARY DEPARTMENT							
400011		TELEPHONE & POSTAGE	500	301	60.20 %	239	500	500	500
400013		UTILITIES	3,000	2,235	74.50 %	2,243	3,000	3,000	3,000
400015		MAINT & REPAIRS BUILDING	500	380	76.00 %	351	500	500	500
400054		INSURANCE & BONDS	1,000	1,000	100.00 %	1,714	1,000	1,000	1,000
400142		CONTRIBUTIONS TO LIBRARY	2,000	1,965	98.25 %		7,371	2,000	2,000
		TOTAL LIBRARY DEPARTMENT	7,000	5,881	84.01 %	4,547	12,371	7,000	7,000
		TOTAL GENERAL FUND	1,944,665	1,605,720	82.57 %	1,679,112	2,164,947	2,036,019	2,036,019

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	30	WATER FUNL	Amended Budget 15-16	Expended/ Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
	30-810	DISTRIBUTION							
400002		SALARIES & WAGES (FULL TIME)	76,373	69,742	91.32 %	64,651	80,519	80,519	80,519
400005		FICA	5,996	5,540	92.39 %	5,241	6,160	6,160	6,160
400006		GROUP INSURANCE	25,898	21,316	82.31 %	19,059	22,307	22,307	22,307
400007		RETIREMENT	5,700	4,913	86.19 %	4,600	5,854	6,015	6,015
400008		PENSION EXPENSE	0	0	0.00 %				
400009		OVERTIME	3,500	2,674	76.40 %	3,854	3,000	2,839	2,839
400011		TELEPHONE & POSTAGE	1,000	292	29.20 %	244	530	530	530
400014		TRAVEL & TRAINING	0	0	0.00 %		1,000	1,000	1,000
400015		MAINT & REPAIRS BUILDING	0	0	0.00 %				
400016		MAINT & REPAIRS EQUIPMENT	0	0	0.00 %				
400017		MAINT & REPAIRS VEHICLE	500	499	99.80 %	856			
400018		MAINT & REPAIRS SYSTEM	1,000	682	68.20 %	1,586	1,000	1,000	1,000
400031		AUTOMOTIVE SUPPLIES	5,500	5,024	91.35 %	4,115	5,500	5,500	5,500
400033		DEPARTMENTAL SUPPLIES	10,000	7,513	75.13 %	7,219	6,700	6,700	6,700
400035		DEPRECIATION EXPENSE	0	0	0.00 %				
400036		UNIFORMS	0	0	0.00 %				
400045		CONTRACTED SERVICES	7,180	7,180	100.00 %	12,309	4,680	4,680	4,680
400052		LOAN PAYMENT	11,442	11,442	100.00 %		11,442	11,442	11,442
400053		DUES & SUBSCRIPTIONS	0	0	0.00 %				
400054		INSURANCE & BONDS	1,000	1,000	100.00 %	1,714	1,000	1,000	1,000

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	30	WATER FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
30-810		DISTRIBUTION							
400057		MISCELLANEOUS	0	0	0.00 %				
400065		WORKERS COMPENSATION INSURANCE	5,000	5,000	100.00 %	8,571	5,000	5,000	5,000
400122		LICENSES & PERMITS	1,000	380	38.00 %	137	500	500	500
400158		TRANS OUT-CWMTF-WATER/CHLORAMINES	0	0	0.00 %				
		TOTAL DISTRIBUTION	161,089	143,197	88.89 %	134,156	162,756	155,192	155,192

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	30	WATER FUNE	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
	30-811	WATER PLANT							
400010		PROFESSIONAL SERVICES	12,000	12,000	100.00 %	10,286	12,000	12,000	12,000
400011		TELEPHONE & POSTAGE	0	554	0.00 %	48			
400013		UTILITIES	32,500	30,390	93.51 %	27,671	32,500	32,500	32,500
400015		MAINT & REPAIRS BUILDING	500	250	50.00 %	129	11,000	7,949	7,949
400018		MAINT & REPAIRS SYSTEM	34,012	32,993	97.00 %	24,614	10,500	10,500	10,500
400030		SYSTEM VIOLATION FEES	1,000	100	10.00 %	171	500	500	500
400034		CHEMICALS	4,000	2,528	63.20 %	2,406			
400042		NON-CAPITAL ASSETS	0	0	0.00 %		2,800	2,800	2,800
400043		CONTRACTED SERVICES-UNITED WATEF	197,739	197,738	100.00 %	197,738	200,279	200,279	200,279
400045		CONTRACTED SERVICES	7,500	5,745	76.60 %	3,175	28,180	28,180	28,180
400057		MISCELLANEOUS	0	0	0.00 %				
400074		CAPTIAL OUTLAY EQUIPMENT	0	0	0.00 %		25,000	15,000	15,000
400122		LICENSES & PERMITS	2,160	2,080	96.30 %	3,137	2,100	2,100	2,100
400160		SAMPLE TESTING	0	0	0.00 %				
		TOTAL WATER PLANT	291,411	284,378	97.59 %	269,375	324,859	311,808	311,808
		TOTAL WATER FUND	452,500	427,575	94.49 %	403,531	487,615	467,000	467,000

Expenditure Budget Worksheet

7/1/2016 Through 6/30/2017

Fund #	31	ELECTRIC DEPARTMENT	Amended Budget 15-16	Expended/ Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
		31-810							
		ELECTRIC							
400002		SALARIES & WAGES (FULL TIME)	276,940	245,266	88.56 %	208,461	290,151	290,491	290,491
400003		SALARIES & WAGES (PART TIME)	13,618	12,707	93.31 %	11,959	13,618	13,890	13,890
400005		FICA	22,400	20,330	90.76 %	17,379	20,159	20,206	20,206
400006		GROUP INSURANCE	65,247	44,234	67.79 %	38,755	65,050	48,728	48,728
400007		RETIREMENT	19,150	15,346	80.14 %	13,367	19,700	20,404	20,404
400008		PENSION EXPENSE	0	0	0.00 %				
400009		OVERTIME	10,000	7,779	77.79 %	6,755	7,000	7,000	7,000
400010		PROFESSIONAL SERVICES	12,000	8,250	68.75 %		12,000	12,000	12,000
400011		TELEPHONE & POSTAGE	14,268	14,267	99.99 %	12,334	14,000	14,000	14,000
400012		PRE & POST HIRE MEDICAL EXAMS	250	244	97.60 %	418	250	250	250
400013		UTILITIES	10,792	4,006	37.12 %	3,287	9,000	9,000	9,000
400014		TRAVEL & TRAINING	4,500	3,848	85.51 %	2,862	2,900	2,900	2,900
400015		MAINT & REPAIRS BUILDING	13,500	6,515	48.26 %	10,869	15,000	5,000	5,000
400016		MAINT & REPAIRS EQUIPMENT	5,500	2,048	37.24 %	4,649	5,500	5,500	5,500
400017		MAINT & REPAIRS VEHICLE	7,000	3,657	52.24 %	7,511	7,500	7,500	7,500
400018		MAINT & REPAIRS SYSTEM	4,000	864	21.60 %	237	1,500	1,500	1,500
400026		ADVERTISING	300	0	0.00 %		500	500	500
400031		AUTOMOTIVE SUPPLIES	11,500	5,264	45.77 %	5,350	7,500	7,500	7,500
400033		DEPARTMENTAL SUPPLIES	113,324	99,759	88.03 %	68,349	113,324	133,324	133,324
400035		DEPRECIATION EXPENSE	0	0	0.00 %				

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	31	ELECTRIC DEPARTMENT	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
	31-810	ELECTRIC							
400036		UNIFORMS	500	0	0.00 %		2,500	2,500	2,500
400045		CONTRACTED SERVICES	96,230	95,336	99.07 %	152,365	98,434	101,934	101,934
400048		PURCHASE FOR RESALE	2,990,094	2,326,090	77.79 %	3,087,763	3,091,618	3,075,943	3,075,943
400051		BANK SERVICE CHARGES	19,040	15,285	80.28 %	12,418	15,000	20,000	20,000
400052		LOAN PAYMENT	19,773	19,772	99.99 %	33,895	19,773	19,773	19,773
400053		DUES & SUBSCRIPTIONS	4,397	4,061	92.36 %	1,639	3,786	3,786	3,786
400054		INSURANCE & BONDS	29,988	25,541	85.17 %	43,785	38,500	48,500	48,500
400057		MISCELLANEOUS	0	0	0.00 %				
400065		WORKERS COMPENSATION INSURANCE	11,484	10,991	95.71 %	24,830	16,846	16,846	16,846
400074		CAPITAL OUTLAY EQUIPMENT	9,800	9,800	100.00 %	16,800			
400075		CAPITAL OUTLAY VEHICL	103,301	103,494	99.99 %	177,418	24,000	24,000	24,000
400095		TRANS IN & OUT GENERAL FUND	365,000	365,000	100.00 %	312,857	365,000	365,000	365,000
400105		NOTES INTEREST EXPENSE	2,371	2,370	99.96 %	4,063	2,400	2,400	2,400
		TOTAL ELECTRIC	4,256,467	3,472,124	81.57 %	4,280,375	4,282,509	4,280,375	4,280,375
		TOTAL ELECTRIC DEPARTMENT	4,256,467	3,472,124	81.57 %	4,280,375	4,282,509	4,280,375	4,280,375

Expenditure Budget Worksheet

7/1/2016 Through 6/30/2017

Fund #	32	SEWER FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
	32-810	COLLECTIONS							
400002		SALARIES & WAGES (FULL TIME)	23,200	18,994	81.87 %	15,719	21,925	21,925	21,925
400005		FICA	1,850	1,486	80.32 %	1,259	1,677	1,677	1,677
400006		GROUP INSURANCE	8,613	6,330	73.49 %	4,288	9,923	7,400	7,400
400007		RETIREMENT	1,760	1,284	72.95 %	1,043	1,594	1,638	1,638
400008		PENSION EXPENSE	0	0	0.00 %				
400009		OVERTIME	660	433	65.61 %	743	1,000	1,956	1,956
400011		TELEPHONE & POSTAGE	5,400	5,338	98.85 %	4,802	4,900	4,900	4,900
400013		UTILITIES	13,300	11,139	83.75 %	9,933	10,670	10,670	10,670
400014		TRAVEL & TRAINING	0	0	0.00 %		400	400	400
400015		MAINT & REPAIRS BUILDING	0	0	0.00 %				
400016		MAINT & REPAIRS EQUIPMENT	3,080	3,078	99.94 %	4,531	3,000	3,000	3,000
400017		MAINT & REPAIRS VEHICLE	1,000	1,000	100.00 %	1,714	1,000	1,000	1,000
400018		MAINT & REPAIRS SYSTEM	970	765	78.87 %		3,000	3,000	3,000
400031		AUTOMOTIVE SUPPLIES	4,800	4,288	89.33 %	3,965	4,000	4,000	4,000
400033		DEPARTMENTAL SUPPLIES	5,404	4,937	91.36 %	2,809	3,000	3,000	3,000
400035		DEPRECIATION EXPENSE	0	0	0.00 %				
400036		UNIFORMS	0	0	0.00 %		500	500	500
400053		DUES & SUBSCRIPTIONS	940	940	100.00 %	146	1,440	1,440	1,440
400057		MISCELLANEOUS	0	0	0.00 %				
400065		WORKERS COMPENSATION INSURANCE	0	0	0.00 %				

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	32	SEWER FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est.Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
		32-810							
		COLLECTIONS							
400091		BOND PRINCIPAL	59,500	0	0.00 %		59,500	62,500	62,500
400092		BOND INTEREST	101,050	0	0.00 %		101,050	98,075	98,075
400122		LICENSES & PERMITS	1,530	1,530	100.00 %	360	500	500	500
		TOTAL COLLECTIONS	233,057	61,542	26.41 %	51,312	229,079	227,581	227,581

Expenditure Budget Worksheet
7/1/2016 Through 6/30/2017

Fund #	32	SEWER FUND	Amended Budget 15-16	Expended/Encumbered 15-16	% Spent	Est. Exp. Entire Year 15-16	Dept Head Request 16-17	Manager Recommends 16-17	Board Approval 16-17
32-812		Waste Water Treatment							
400010		PROFESSIONAL SERVICES	12,000	12,000	100.00 %	10,286	12,000	12,000	12,000
400011		TELEPHONE & POSTAGE	0	34	0.00 %	-31			
400013		UTILITIES	102,223	101,391	99.19 %	96,553	103,000	103,000	103,000
400015		MAINT & REPAIRS BUILDING	250	250	100.00 %	171	1,200	1,200	1,200
400016		MAINT & REPAIRS EQUIPMENT	5,003	5,003	100.00 %	1,509	2,100	3,598	3,598
400018		MAINT & REPAIRS SYSTEM	9,310	9,308	99.98 %	4,513	62,500	4,513	4,513
400034		CHEMICALS	844	844	100.00 %	152			
400042		NON-CAPITAL ASSETS	0	0	0.00 %		7,500	7,500	7,500
400043		CONTRACTED SERVICES-UNITED WATER	168,444	168,444	100.00 %	168,444	170,608	170,608	170,608
400045		CONTRACTED SERVICES	16,729	16,716	99.92 %	29,131	13,000	13,000	13,000
400074		CAPITAL OUTLAY EQUIPMENT	0	0	0.00 %		12,000	12,000	12,000
400122		LICENSES & PERMITS	490	490	100.00 %	343	500	500	500
400160		SAMPLE TESTING	300	300	100.00 %	514	1,500	1,500	1,500
		TOTAL Waste Water Treatment	315,593	314,780	99.74 %	311,585	385,908	329,419	329,419
		TOTAL SEWER FUND	548,650	376,322	68.59 %	362,897	614,987	557,000	557,000
		GRAND TOTAL	7,202,282	5,881,741	81.66 %	6,725,915	7,550,058	7,340,394	7,340,394

APPROVED POSITIONS

**TOWN OF ENFIELD
APPROVED POSITIONS
FISCAL YEAR 2016-2017**

<u>Position</u>	<u>Grade</u>
Town Administrator	(set by Town Board)
Finance Officer	25
Town Clerk	17
Police Chief	20
Police Captain	15
Police Lieutenant	14
PT Police Lieutenant	64
Police Detective	63
Police Detective	63
Police Corporal	61/2
K9-Police Corporal	61/2
Police Officer	61
Police Officer	61
Police Officer	61
Police Officer	61
PT Police Officer Pool (5-10 PT Officers)	61
Administrative Assistant-Police	11
Public Works Director	21
PT Public Works Director	21
Equipment Operator	8
Equipment Operator	8
Truck Driver	7
Truck Driver	7
Maintenance Worker-PW	5
PT Maintenance Worker-PW	5
Mechanic	9
Seasonal/Temporary	2
Seasonal/Temporary	2
PT Code Enforcement Officer	14
PT Recreation Director	10
PT Recreation Worker	2
Water/Sewer Field Supervisor	7
Maintenance Worker-Water	5
Electric Services Supervisor	16
Electric Lineman Technician	11
Electric Lineman Technician	11
Office Clerk	5
PT Custodian	3
Customer Service Representative	9
Customer Service Representative	9
Maintenance Worker-Electric	5
Maintenance Worker-Sewer	5

**ANNUAL BUDGET
ORDINANCE**

**TOWN OF ENFIELD
ANNUAL BUDGET ORDINANCE
FISCAL YEAR 2016-2017**

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the town government and its activities for the fiscal year beginning July 1, 2016, and ending June 30, 2017 in accordance with the chart of accounts heretofore established for the Town:

General Government	\$ 439,610
Public Safety	\$1,022,448
Transportation	\$ 487,605
Cultural and Recreation	<u>\$ 86,356</u>
Total Appropriations	\$2,036,019

Section 2. It is estimated that the following revenues and appropriated fund balances will be available in the General Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Local Government Property Tax	\$ 509,000
Other Local Taxes	\$ 86,950
Licenses and Fees	\$
Intergovernmental Revenues	\$ 223,425
Interest on Investments	\$ 3,000
Other Revenues	\$ 538,154
Transfer from Other Funds	\$ 365,000
Appropriated Fund Balances	<u>\$ 310,490</u>
Total Estimated Revenues and Fund Balances Appropriated	\$2,036,019

Section 3. The following amounts are hereby appropriated in the Water Fund for the operation of the Town's water system for the fiscal year beginning July 1, 2016, and ending June 30, 2017 in accordance with the chart of accounts heretofore established for the Town:

Operations	\$ 467,000
Capital Outlay	\$ 0
Debt Service	\$ 0
Transfer to Other Funds	<u>\$ 0</u>
Total Appropriations	\$ 467,000

Section 4. It is estimated that the following revenues and appropriated fund balance will be available in the Water Fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017:

Operating Revenues	\$ 467,000
Non-Operating Revenues	\$ 0
Transfer from Other Funds	\$ 0
Appropriated Fund Balance	\$ <u>0</u>
 Total Estimated Revenues and Fund Balance Appropriated	 \$ 467,000

Section 5. The following amounts are hereby appropriated in the Electrical Fund for the operation of the Town's electrical system for the fiscal year beginning July 1, 2016, and ending June 30, 2017 in accordance with the chart of accounts heretofore established for the Town:

Operations	\$3,915,375
Capital Outlay	\$ 0
Debt Service	\$ 0
Transfer to Other Funds	\$ 365,000
Transfer to Fund Balance	\$ <u>0</u>
 Total Appropriations	 \$4,280,375

Section 6. It is estimated that the following revenues and appropriated fund balances will be available in the Electric Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Operating Revenues	\$4,280,375
Non-Operating Revenues	\$ 0
Appropriated Fund Balance	\$ <u>0</u>
 Total Estimated Revenues and Fund Balance Appropriated	 \$4,280,375

Section 7. The following amounts are hereby appropriated in the Sewer Fund for the operation of the Town's sewer system for the fiscal year beginning July 1, 2016, and ending June 30, 2017 in accordance with the chart of account heretofore established for the Town:

Operations	\$396,425
Capital Outlay	\$ 0
Debt Service	\$160,575
Transfers to Other Funds	\$ <u>0</u>
 Total Appropriations	 \$557,000

Section 8. It is estimated that the following revenues and appropriated fund balances will be available in the Sewer fund for the fiscal year beginning July 1, 2016, and ending June 30, 2017:

Operating Revenues	\$557,000
Non-Operating Revenues	\$ 0
Transfers from other Funds	\$ 0
Appropriated Fund Balance	<u>\$ 0</u>

Total Estimated Revenues and Fund Balance Appropriated	\$557,000
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Section 9.* The following amounts are hereby appropriated for the entire budget for the operation of the Town of Enfield for the fiscal year beginning July 1, 2016, and ending June 30, 2017:

Total Appropriations	\$7,340,394
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Section 10.* It is estimated that the following revenues and appropriated fund balance will be available for the entire budget for the Town of Enfield for the fiscal year beginning July 1, 2016, and ending June 30, 2017:

Total Estimated Revenues and Fund Balance Appropriated	\$7,340,394
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Section 11. An ad valorem tax rate of \$.838 per \$100 at full valuation is hereby established as the official tax rate for the Town of Enfield for the fiscal year beginning July 1, 2016 and ending June 30, 2017.

* The budget totals include inter-fund transfers, which causes the total budget to appear inflated, since the transfers appear as both revenues and expenditures thus appearing in the budget twice.

Section 12. The following **Permits and Fees Schedule** is hereby established for the fiscal year beginning July 1, 2016, and ending June 30, 2017:

ZONING FEES:

Certificate of Zoning Compliance Permit.....	\$ 50.00
Conditional & Special Use Permit.....	\$125.00
Variances and Deviations.....	\$125.00
Rezoning Application.....	\$125.00
Major Subdivision Project.....	\$125.00
Town of Enfield Zoning Ordinance.....	\$ 25.00
Subdivision Ordinance.....	\$ 25.00
Mobile Home Park Regulations (each).....	\$ 10.00
Roofing Permit.....	\$ 50.00
Vinyl Siding Permit.....	\$ 50.00

THE FOLLOWING ARE MANDATORY PERMITS:

REQUIRED OPERATIONAL PERMITS

REQUIRED CONSTRUCTION PERMITS

Amusement Building	Automatic Fire Extinguishing Systems
Carnivals and Fairs	Compressed Gases
Covered Mall Buildings	Fire Alarm and Detection Systems
Exhibits and Trade Shows	Fire Pumps
Explosives	Flammable and Combustible Liquids
Flammable and Combustible Liquids	Hazardous Materials
Fumigation and Thermal Insecticide Fogging	Industrial Ovens
Liquid or Gas Fueled Vehicles or Equipment In Assembly Bldg	Private Fire Hydrants

Private Fire Hydrants	Spraying or Dipping
Pyrotechnic Special Effects Material	Standpipe Systems
Spraying or Dipping	Temporary Membrane Structures, Tents and Canopies
Temporary Membrane Structures, Tents and Canopies	

Section 13. The following Water and Sewer Tap Fees are hereby established for fiscal year beginning July 1, 2016 and ending June 30, 2017:

	<u>Paved St.</u>	<u>Dirt St.</u>
Fee for ¾ inch water tap	\$750.00	\$750.00
Above ¾ inch water tap, cost plus 25%		
Fee for 1, 1 ½, or 2 inch water tap, Plus parts & labor	\$750.00	\$750.00
Fee for 4 inch sewer tap, plus parts	\$750.00	\$750.00
Above 4 inch sewer tap, cost plus 25%		

Section 14. The following Customer Utility Deposit Fees are hereby established for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Residential:

Electrical Only.....	\$200.00
Additional Electric Service.....	\$100.00
Water only.....	\$ 50.00
Sewer only.....	\$ 50.00
Water and Sewer.....	\$100.00
Temporary Service.....	\$200.00
Electric, Water, Sewer & Garbage.....	\$300.00

Business: Minimum Deposit.....\$450.00¹

Section 15. The following Water Rates are hereby established for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Availability Fee:	\$ 21.00
Residential – per thousand gallons	\$ 2.50
Commercial/Manufacturing – per thousand gallons	\$ 2.82

Out of Town pay double the gallons used at the above per thousand rate.

¹ Other special requirements may apply

Farm Water @ \$5.00 per thousand gallons.
Large Volumes of Water @ \$5.00 per thousand gallons
Contractors

Section 16. The following **Sewer Rates** are hereby established for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Sewer Rates Basic Charge.....	\$ 26.86
All usage per 1000 gallons.....	\$ 2.84

Out of Town Users pay double the gallons used at the above per thousand rate.

Section 17. The following **Electrical Rates** are hereby established for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Schedule 101 – Residential

All KWH @ .138690
Basic Charge \$14.69

Schedule 103 – General Service Small
(Up to 3,000 KWH or less than 11 KW of demand)

All KWH @ .138690
Basic Charge \$24.22

Schedule 104 – General Service Medium
(3001 to 50,000 KWH or 11 KW of demand)

All KWH @ .102578
Basic Charge \$32.35

Schedule 105- General Service Large
(50,002 to 150,000 KWH)

All KWH @ .049578
Basic Charge \$40.45
Demand 205 – All KW @ \$26.56

Schedule 106- General Service Large Manufacturing
(50,002 to 150,000 KWH)

All KWH @ .045996
Basic Charge \$37.56
Demand 205 – All KW @ \$24.65

Schedule 107 – General Service Manufacturing
(Over 150,000 KWH)

All KWH @ .045078
 Basic Charge \$37.31
 Demand 207- All KW @ \$21.92

Section 18. The following Security Light Rates are hereby established for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Small Security Light.....	\$14.69
Large Security Light.....	\$21.43
Through the Meter Security Light.....	\$11.45
2 Party Security Light.....	\$ 6.74
3 Party Security Light.....	\$ 4.52
Extra Large Security Light Prepaid.....	\$19.54
Extra Large Security Light.....	\$47.13
Extra Large Security Light through the Meter.....	\$19.55

Section 19. The following Solid Waste (Garbage) Rates are hereby established for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Residential.....	\$ 16.00
Business.....	\$ 26.00

Section 20. The following Cemetery Fees are hereby established for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Cemetery Grave – In & Out of Town Residents (per grave)	\$ 800.00
Opening and Closing (per grave).....	\$ 500.00

Section 21. The following Miscellaneous Fees are hereby established for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Meter Tampering Fee (Electric or Water)	\$250.00
Meter Testing Fee (Electric or Water).....	\$ 20.00

Section 22. The following Employee Travel Reimbursement Rates are hereby established for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Meal Per Diems:

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast	\$10.00	\$15.00
Lunch	\$15.00	\$20.00
Dinner	\$20.00	\$25.00

The mileage reimbursement rate will be \$.54 per mile.

Section 23. The Budget Officer shall be authorized to reallocate departmental appropriations among the various objects of expenditures as required.

Section 24. The Board of Commissioner shall approve use of any contingency appropriation.

Section 25. Copies of the Annual Budget Ordinance shall be furnished to the Clerk of the Board of Commissioners and to the Budget Officer and Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Adopted this 20th day of June, 2016.



Mayor



Town Clerk

